

**Lithuania, Poland and Kaliningrad Region of Russian Federation  
Neighbourhood Programme**

**E-LETTER**

**N° 2005/5, 2005.11.25**



Distributed each two-three weeks to the members of the Joint Monitoring and Steering Committee, the Managing Authority, the National Authority, Joint Technical Secretariat, Polish Regional Contact Points, regional and local authorities, international organisations, public institutions, similar organisations and bodies in other INTERREG programmes, journalists, potential applicants and final beneficiaries of eligible areas.



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## DEADLINE FOR SUBMISSION OF THE APPLICATION FORMS FOR THE 3<sup>RD</sup> ASSESSMENT ROUND

**December 5<sup>th</sup> – the deadline for submission of the application forms for the 3<sup>rd</sup> assessment round.** Please, do not forget that the exact deadline time is 17:00 Lithuanian time. You should submit your application to the INTERREG Joint Technical Secretariat by that time. The Polish applicants, acting as lead partners, can submit their applications to their Regional Information Points in Gdansk, Olsztyn or Bialystok. Please, note that INTERREG/TACIS or TACIS application forms must be submitted to INTERREG JTS.



A complete Application Form consists of:

- **original of the application form with the annexes,**
- **3 copies of: the application form with copies of the annexes,**
- **electronic version of the application form with Annex “*Information about all partners and their financial contribution to the project*” and Annex “*Project description (summary) in English*”.**

**Original of the Application Form with the annexes** should be bound or fastened permanently in other way. Each page of bound/fastened original of the application form with the annexes should be numbered and signed by a person authorised to sign the documents.

**Copy of the Application Form with copies of the annexes** should be authenticated (stamped with appropriate stamp - ‘as original’ and signed by a person authorised to sign the documents on each page). Copy of the Application Form with copies of the annexes should not be bound or fastened permanently in other way. A word “copy” should be written on first page of not bound/not fastened copy of the Application Form.

***We wish you all the best in finalising your application forms and submitting them on time.***

## ACTIVITIES

### **INTERREG Joint Technical Secretariat participated in two informational events in Kaliningrad.**

**November 2**

JTS project manager Ms Jevgenija Jonikova made a presentation on the Neighbourhood Programme and provided personal consultations in the workshop “INTERREG IIIA/TACIS CBC Lithuania, Poland, Russia Neighbourhood Programme – practical advice on the project design and application preparation”. The event was organised by RCBI project and TACIS LSO. 44 people took part. Representative of European Commission Delegation to Russian Federation Mr Michael Hackethal also participated in the event.

**November 16-17**

Head of JTS Ms Aukse Bernadisiene made a presentation on the Neighbourhood Programme and provided personal consultations in the “Information Seminar for the Preparation of Applications for Neighbourhood Programme INTERREG IIIA Lithuania, Poland, Russia (Kaliningrad).” The event was organised by RCBI project and TACIS LSO. 27 people took part.



## UPCOMING EVENTS

December 13-14

### **JOINT MONITORING AND STEERING COMMITTEE (JMSC) MEETING in Vilnius**

- Projects submitted before September 12 will be approved

Beginning of 2006

### **LEAD PARTNER AND FINANCIAL PARTNER SEMINARS**

- Lead partners and financial partners of projects approved in the September 15-16 JMSC meeting instructed on project implementation, reporting, accounting and publicity measures



**CHANGES ON THE PROGRAMME WEB SITE [www.interreg3a.org](http://www.interreg3a.org)**

**- Frequently asked questions and answers about INTERREG programmes placed in the “Presentations and Publications” section (Presentations and publications → Publications). This material was prepared by INTERACT.**

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